Return to: _____

LUBBOCK COUNTY
TRAVEL AUTHORIZATION & PER DIEM REQUEST

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. **AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE.** AGENDAS, BROCHURES, FLYERS, OR OTHER SUPPORTING DOCUMENTS MUST BE ATTACHED.

NAME: Contreras Vasquez, Jesus (Zoriel)   DATE: 2/2/2024
     Last   First

DESTINATION(CITY,STATE): Indianapolis, Indiana

PURPOSE: Tyler Connect 2024

TRAVEL DATE(S): Sunday, 05/19/2024 - Wednesday. 05/22/2024

☐ Per Diem requested by the __13th__ day of __March__ , __2024__ .

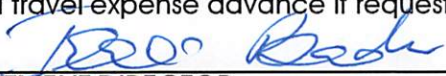|					
4	# of Breakfasts	@ $15.00	per meal =	$	60.00
2	# of Lunches	@ $16.00	per meal =	$	32.00
3	# of Dinners	@ $30.00	per meal =	$	90.00
			Total Advance =	$	182.00

Org: 01100510   Object: 550300

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel expense form within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

_____   2/2/2024
EMPLOYEE SIGNATURE   DATE

I hereby certify the above-requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Agendas, brochures, flyers, and supporting documents are attached and __2__ meals are included in the registration fee and will not be reimbursed. Please issue a travel expense advance if requested.

_____   2/2/24
DEPARTMENT DIRECTOR   DATE

APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

_____   _____
SIGNATURE   DATE

_____   _____
SIGNATURE   DATE

NOTE:ALL SIGNATURES ARE REQUIRED FOR TRAVEL AND/OR PER DIEM ADVANCES. FAILURE TO FILL OUT THE FORM CORRECTLY OR PROVIDE PROPER DOCUMENTATION MAY CAUSE A DELAY IN TRAVEL AUTHORIZATION AND PER DIEM ADVANCES.

06/23-TA507

Conference Info

Find out all the Connect 2024 details here: when, where, agenda, registration fees, and more

Agenda

Plan your training classes, networking, and break times.

See the Conference Agenda

Sessions

Learn about product training classes and session types.

View Offered Sessions

Maps

Check out the area and plan your way around the conference venue. Be sure to also take a look at the **interactive Indianapolis map** where you can get a quick view of what Indy has to offer!

See Property Maps

Connect 101

New to Connect? Or need a refresher? Learn about the conference on the Connect 101 page.

Learn the Basics

Conference Info Details

When & Where
May 19-22, 2024
Indianapolis, Indiana
Indiana Convention Center

Registration Fees
Join us the entire time or just for a day.

Early Bird (ends 3.22.24): $1,199
Standard (begins 3.23.24): $1,449
Sunday Workshops: $200

Daily Registration
Monday $599
Tuesday $649 (includes evening event)
Wednesday $449 (half-day)

Contact
Email us at **tyler.events@tylertech.com**.

Mobile App
Prior to Connect, download our mobile app and keep up with the latest conference info, including class documents, instructor bios, attendee lists, maps, and more. App and demo video coming soon!

Full Conference Agenda

All times listed are Eastern

Sunday, May 19

**Registration &
Solutions Hub Open**
12:00 p.m.–6:00 p.m.

Workshops
1:00 p.m.–5:00 p.m.

Monday, May 20

**Registration &
Solutions Hub Open**
7:30 a.m.–4:30 p.m.

**Session 1
(Opening & Keynote)**
8:30 a.m.–9:30 a.m.

Break
9:30 a.m.–10:00 a.m.

Session 2
10:00 a.m.–11:00 a.m.

Break
11:00 a.m.–11:30 a.m.

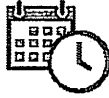**Session 3**
11:30 a.m.–12:30 p.m.

Lunch
12:30 p.m.–2:00 p.m.

Session 4
2:00 p.m.–3:00 p.m.

Break
3:00 p.m.–3:30 p.m.

Session 5
3:30 p.m.–4:30 p.m.

Client Happy Hours
4:30 p.m.–6:00 p.m.

Tuesday, May 21

**Registration &
Solutions Hub Open**
8:00 a.m.–4:30 p.m.

Session 6
8:30 a.m.–9:30 a.m.

Break
9:30 a.m.–10:00 a.m.

Session 7
10:00 a.m.–11:00 a.m.

Break
11:00 a.m.–11:30 a.m.

Session 8
11:30 a.m.–12:30 p.m.

Lunch
12:30 p.m.–2:00 p.m.

Session 9
2:00 p.m.–3:00 p.m.

Break
3:00 p.m.–3:30 p.m.

Session 10
3:30 p.m.–4:30 p.m.

Client Appreciation Event
7:30 p.m.–10:30 p.m.

Wednesday, May 22

Registration Open
8:00 a.m.–12:00 p.m.

Session 11
8:30 a.m.–9:30 a.m.

Break
9:30 a.m.–10:00 a.m.

Session 12
10:00 a.m.–11:00 a.m.

Break
11:00 a.m.–11:30 a.m.

Session 13
11:30 a.m.–12:30 p.m.

Connect 2024 FAQs

See answers to our most frequently asked questions about Tyler Connect.

Who, When & Where

When and where is the conference?

Who should attend?

Registration & Cancellation

What are the registration rates?

What is the cancellation policy?

Can I transfer my registration to another client?

How can I pay for the conference?

Before Connect

When should I sign up for classes?

How do I book my hotel?

At Connect

What meals are included in conference registration?

Sunday: No meals or snacks

Monday: Lunch

Tuesday: Lunch and light snacks and refreshments at the **client appreciation event**

Wednesday: Snacks only

Will I receive continuing education credits?

Will there be networking opportunities?

Will commemorative T-shirts be available?

What is the dress code?

Miscellaneous Questions

Is there a virtual component to the Connect 2024 conference?

Is there a Code of Conduct for Tyler Connect?

What if I have more questions?