

**LUBBOCK COUNTY
TRAVEL AUTHORIZATION & ADVANCE REQUEST**

THE DEPARTMENT DIRECTOR IS RESPONSIBLE FOR SECURING ALL SIGNATURES PRIOR TO TRAVEL. **AN APPROVED TRAVEL AUTHORIZATION MUST BE SUBMITTED TO THE AUDITOR'S OFFICE ACCORDING TO THE ACCOUNTS PAYABLE PAYMENT SCHEDULE TO RECEIVE A TRAVEL ADVANCE.** RELATED BROCHURES OR OTHER SUPPORTING DATA MUST BE ATTACHED.

NAME: Badu Isaac DATE: 08/08/2022
Last First

DESTINATION: Laguna Beach, California

PURPOSE: Courts & Justice Executive Forum 2022

Conference DATE(S): 9/11/22 - 9/13/22

Travel advance requested and required by the _____ day of _____, _____.

_____	Registration Fee	=	\$_____	0.00
_____	# of Breakfasts @ \$10.00	per meal =	\$_____	0.00
_____	# of Lunches @ \$15.00	per meal =	\$_____	0.00
_____	# of Dinners @ \$21.00	per meal =	\$_____	0.00
_____	# of Days lodging @ \$_____	per night =	\$_____	0.00
Total Advance			=	\$_____ 0.00

Fund #: 011 Line Item: 01100510-550300

I hereby request authorization to travel outside Lubbock County on official business as detailed above. I have read the Lubbock County Travel Policy and will follow that policy for travel and in making requests for advancement and reimbursement of expenses. I understand that I must submit a travel report within ten days of returning from this travel or the full advance will be deducted from my next paycheck.

Isaac O. Badu 8/12/2022
EMPLOYEE SIGNATURE DATE

I hereby certify the above requested travel for official Lubbock County business is directly related to this department's operations. There are sufficient unexpended funds in the current budget line item to cover all reimbursable expenses incurred. Related brochures or other supporting data are attached and 6 meals are included in the registration fee being requested and will not be reimbursed. Please issue travel expense advance if requested.

Isaac O. Badu 8/12/2022
DEPARTMENT DIRECTOR DATE

APPROVAL FROM TWO (2) MEMBERS OF THE COMMISSIONERS' COURT:

SIGNATURE DATE

SIGNATURE DATE

NOTE: TRAVEL IS NOT APPROVED WITHOUT ALL SIGNATURES. TRAVEL MAY NOT BE REIMBURSED WITHOUT PROPER AUTHORIZATION AND SUPPORTING DOCUMENTATION.



THE AGENDA WILL FOCUS ON THESE THREE CORE IDEAS:

Access, Efficiency, and Equality of Justice

Stakeholder expectations for digital tools and remote capabilities have significantly increased. Increased use of web-based tools and court automation provides courts with new ways to access justice and make the court more efficient.

Data and Outcomes

A significant opportunity for courts is how to better leverage existing data to measure results, improve outcomes, increase transparency, and drive decisions with facts rather than inference.

Evolving the Enterprise Foundation

Core to the success of all clients is the continuous evolution of Enterprise Justice powered by Odyssey. Trends such as enabling more capabilities in the cloud, improving the upgrade experience for clients, and ensuring systems are technologically current, are key.

Agenda at a Glance

Sunday, September 11, 2022

Check-in and Welcome Reception

5:00 PM - 6:30

Dine Arouds

6:45 PM - 9:00 PM

Monday, September 12, 2022

Breakfast

7:30 AM - 8:15 AM

Meeting

8:30 AM - 11:30 AM

Lunch
11:30 AM - 12:30 PM

Afternoon Networking
Activities

1:00 PM - 4:30 PM

More information on
"Events" tab

Dinner and
Entertainment 6:00
PM - 9:30 PM
Montage Pacific Lawn

Tuesday, September 13, 2022

Breakfast

7:30 AM - 8:15 AM

Meeting
8:30 AM - 11:30 AM

Lunch
11:30 AM - 12:30 PM
Departures

Travel/Lodging

Venue

The Executive Forum will be held at the beautiful Montage Laguna Beach Hotel in Laguna Beach, California. Perched on a coastal bluff above the Pacific, Montage Laguna Beach welcomes guests into the heart of Southern California's preeminent artist colony. Spanning 30 acres, the beachfront sanctuary features two outdoor pool decks, a 20,000-square-foot spa, and three signature restaurants with spectacular views of the California coast.

We have negotiated a special room rate for the nights of the meeting of \$295.00 plus applicable taxes for this event. In addition, Tyler Technologies will cover the resort fee of \$39.00 for each meeting night. Accommodations are limited and may be available first-come, first-serve.

This special rate is private and only provided to registrants of the meeting. Therefore, hotel reservation information will be provided to you after completing your meeting registration.

Transportation

Complimentary transportation will be available for arrivals and departures for this event. We strongly recommend flying to the John Wayne Airport (SNA). This airport is only 10.6 miles away, and the approximate transportation time is 30 minutes to the hotel. If necessary, you can fly to the Los Angeles (LAX) airport. Please note that it is located 45.7 miles from the hotel and the estimated transportation time will be a minimum of 1 hour and can be impacted significantly by traffic.

All transportation will be scheduled based on the itineraries provided. If possible, group transport for up to 10 attendees may be arranged in a 15-passenger bus. The Tyler Event team will work with you closely and request the necessary information leading up to the event.

.8/11/22, 10:54 AM Travel/Lodging - 2022 Courts & Justice Executive Forum <https://web.cvent.com/event/4f4f0503-d4e1-42c8-905c-8639c523ae3a/websitePage:81023c0a-e223-4ab9-a326-bd2498fe6dc5> 2/2

If you would like to use the complimentary transportation, please email your arrival and departure flight information to tyler.events@tylertech.com by Friday, September 2. We will confirm your spot on the transport the week before the event and include instructions at that time.

If you choose to arrange your own transportation, estimated pricing information to budget for from the John Wayne airport is below.

Private Sedan – Approximately \$150 each way

UberXL or Lyft – Approximately \$50 each way